



## Your Personality

Your personality type is ISTJ:

Introversion   Extraversion 

### Introversion (I) vs. Extraversion (E)

How we interact with the world and where we direct our energy.

#### Introversion

- Focus attention inward
- Enjoy tasks that require concentration
- Work best on one project at a time
- Work at a careful, steady pace
- Consider things fully before speaking

#### Extraversion

- Focus attention outward
- Enjoy a variety of tasks
- Seek out and need other people
- Work at a rapid pace
- Need to talk through their ideas

Sensing   iNtuition 

### Sensing (S) vs iNtuition (N)

What kind of information we naturally focus on and remember.

#### Sensing

- Focus on "what is"
- Like working with what can be seen and touched
- Apply past experience to solving problems
- Need specific and realistic directions

#### iNtuition

- Focus on "what could be"
- Enjoy theory and speculation
- Like thinking about the future and possibilities
- Need to use their imagination

Thinking   Feeling 

### Thinking (T) vs. Feeling (F)

Make decisions logically and impersonally, or use personal values.

#### Thinking

- Are motivated by achievement
- Enjoy analyzing problems logically
- Make fair and unbiased decisions
- Need to weigh the pros and cons to make decisions
- Can be tough negotiators

#### Feeling

- Motivated by work that is meaningful
- Sensitive to how issues affect people
- Like helping others and being appreciated
- Need decisions to be congruent with their values
- Need to work in a friendly environment



## Judging (J) vs. Perceiving (P)

More structured (finalize decisions) or more spontaneous (keep options open).

### Judging

- Enjoy work that allows them to make decisions
- Prefer a predictable work pattern and environment
- Work towards completing their responsibilities before relaxing
- Like to maintain control of their projects

### Perceiving

- Enjoy flexible and changing work situations
- Like to be able to respond to problems as they arise
- Are more satisfied with fewer rules and procedures
- Need to have fun in their work

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## Your Personality Profile

Quiet, realistic and practical, you communicate in a style that is clear, simple and direct. A careful observer, you notice details that interest or relate to you and have a good memory for past experiences. You think things through before sharing your insights and are cautious about change. Responsible and steady, you strive to do your best in every situation.

Conscientious and logical, you like to make sensible decisions and keep things orderly and efficient. Organized and productive, you have a great ability to concentrate and get things done. You set high standards for yourself and for others, like to be judged on your merits, and are fair and consistent when dealing with other people. You take your commitments seriously and prefer people who are genuine and reasonable.

You trust proven facts and experience and tend to be skeptical of untested ways. Patient and willing to wait, you may miss opportunities if you hesitate too long. You may focus too intently on tiny details and lose sight of the larger context or purpose.

When you can't see a way out of a bad situation, you may become discouraged. A very private person, you're generally not inclined to share your feelings or reactions. You like to be prepared and tend to dislike surprises, change and uncertainty.

You value order and stability and can be somewhat inflexible due to your strong sense of right and wrong. You may insist that others conform to your way of doing things and resist trying other, less conventional, methods.

Because of your calm and cool exterior, you may appear indifferent to what's going on around you. You don't usually share information about yourself or your views unless asked directly by people with whom you are comfortable.

### You described your profile as:



**Mostly Accurate**  
**(75%)**

## Strengths

- ☐ Organized
- ☐ Methodical
- ☐ Careful, accurate
- ☐ Excel at memorization
- ☐ Deadline-driven
- ☐ Independent learner

## Challenges

- ☐ Focus on minute details
- ☐ Dislike abstract or theoretical concepts
- ☐ Perfectionist, may procrastinate
- ☐ Distracted by group learning
- ☐ Need time to process

## Recommendations

The following recommendations are based on your results. Consider each and select the ones you think would work best for you.

### For Learning Activities

- ☐ You learn best when material is presented in a logical, straightforward manner and the concepts are factual or concrete in nature. If you're having difficulty grasping a concept, ask your instructor for some practical examples. If you understand how the information could be applied in a real-life situation, it will make more sense to you.
- ☐ Approach each assignment as a goal to be achieved. Note the due date and required outcomes. If unclear about expectations, ask your instructor for more information. Break the goal into steps and work through each until the assignment is complete.
- ☐ You are extremely observant, continually taking in facts and remembering them. This helps you to understand situations and develop solutions to problems. However, you can become overwhelmed with too many details. That can make an assignment feel monumental and you may end up delaying or not completing it. Review the requirements and look for ways to simplify your research. Remove the unnecessary details and focus on the key points.
- ☐ Because you rely on your knowledge of facts and past experience, you need time to absorb new information and reflect before acting upon it. When you have something to think through, try exploring the idea further. Think of ways it may connect to something you already know. Read up on it or discuss it with a teacher or mentor.
- ☐ If you're learning from home, determine what you need in your study environment and use apps, schedules, outlines and to-do lists to keep yourself on track. Check in online with your instructor when you need guidance or have questions.

### For Learning Environments

- ☐ Ensure your course selections consist mainly of practical subjects that are directly related to your career goals. Apply for internships, co-ops or work-study programs that will allow you to gain real-life experience in your field of interest.
- ☐ You learn best in a quiet, productive environment that gives you the option of working on your own or with a small group. For your most challenging study, try to find a peaceful spot without distractions where you can concentrate. This might be a room at home or a quiet location in a public place such as a library or park.
- ☐ You prefer structure and predictability. Look for an educational setting that is compatible with your conventional outlook and desire for order. Seek out well-defined programs, courses with clear objectives and instructors who provide thorough instructions and use fair grading methods.

# Work and Productivity



## Strengths

- ☐ Logical
- ☐ Efficient
- ☐ Self-reliant
- ☐ Versatile
- ☐ Reliable
- ☐ Decisive
- ☐ Trustworthy

## Challenges

- ☐ Need rules, standards, structure
- ☐ Want clear direction, routine, stability
- ☐ Resist new, untested ways
- ☐ Difficulty saying No or delegating
- ☐ May be inflexible
- ☐ May be too focused on immediate issues

## Recommendations

The following recommendations are based on your results. Consider each and select the ones you think would work best for you.

### Your Preferred Environment

- ☐ Takes place in a stable, productive environment that provides you with clear expectations and enough structure and consistency to complete your work in an orderly fashion. You do your best work when you know what's expected and there are established processes to follow — or you are given the responsibility to develop them.
- ☐ Appreciates your sense of duty, attention to detail, productivity and determination to complete work on time. For you, accomplishing goals and honoring commitments are matters of integrity. Lots of people struggle with organization, deadlines and detail-oriented work, so these are areas in which you can make a great contribution.
- ☐ Takes advantage of your resourcefulness and realistic, practical approach to problem solving. You use logic and common sense to assess situations. You look at the facts and take action.
- ☐ Provides you with tasks that serve a practical purpose and allows you to apply your skills to a wide variety of situations. Adaptable and hardworking, you can figure out how to complete most tasks. You'll persevere until the job is done or the problem is solved.
- ☐ Gives you the time and space to focus on your work, with little or no supervision. While you work well with a team, you may prefer to work by yourself, at your own pace.
- ☐ You're in your element when working from home, as long as you're clear on what's required of you. If not, ask your supervisor to clarify the details.

### For Growth and Development

- ☐ Be open to innovation. You are reluctant to change if a new idea is unproven and you can't see a logical basis for it. If you're not convinced, ask for a demonstration or other factual evidence to prove the benefit of the new approach. Remember that by learning about other ways of doing things, you can add to your bank of knowledge.
- ☐ Learn to delegate. Share tasks with others and push back if your workload is becoming unmanageable. With your reputation for hard work and reliability, others may have a habit of sending extra tasks your way. In order to keep turning out the high quality work you excel at, you need to manage your workload and others' expectations of what you can realistically accomplish.
- ☐ Accept that things aren't always predictable. You want to do things correctly. That means you need to understand the plan and your role in making it happen. At times, however, you may have to deal with unclear expectations or a situation where all of the facts aren't apparent. So be prepared for some uncertainty and learn to be comfortable with it.
- ☐ Don't be so focused on getting things done in your daily work that you lose sight of the overall goal. Take time to consider the "big picture" and how your work contributes to it.

# Communication



## Strengths

- ☐ Clear, honest communicator
- ☐ Good listener
- ☐ Calm
- ☐ Rational
- ☐ Direct

## Challenges

- ☐ May appear aloof or insensitive
- ☐ Too blunt with feedback
- ☐ Too serious
- ☐ Can seem negative
- ☐ Dislike small talk

## Recommendations

The following recommendations are based on your results. Consider each and select the ones you think would work best for you.

### For Sending and Receiving Communication

- ☐ In conflict situations, you are able to remain cool-headed when others are angry or upset. Decisive and pragmatic, you look at the facts and use logic to resolve the issue. However, when emotions are running high, this can make you appear cold and rigid. Try to be sensitive to the feelings of those involved. You may be inclined to disregard the emotional element during a dispute, and that can result in alienating other people.
- ☐ Be receptive to humor and opportunities for casual conversation. Others may see you as reserved, but would like to get to know you. Be prepared to share a little about your life, thoughts and opinions. This can lead to greater mutual understanding and a more productive working relationship. For some people, a friendly rapport is essential to working together more effectively.
- ☐ Straightforward and direct, you may need to give extra consideration to people's feelings when providing constructive criticism. Try to keep your tone positive and explain clearly that this is about the problematic issue or behavior, not the person. Think about how to convey your message with tact and thoughtfulness.
- ☐ Speak up more often. Your ideas and opinions are valuable. Give others a chance to hear them.
- ☐ If you're working from home, prepare your message before online meetings or discussions. Ask for an agenda if one hasn't been provided, and think about what you intend to say and how best you can say it. Be ready to provide broader detail and to answer follow-up questions.

# Working with Others



## Strengths

- ☐ Responsible
- ☐ Loyal
- ☐ Likable
- ☐ Get things done

## Challenges

- ☐ Prefer to work alone
- ☐ High standards for self and others
- ☐ Want well-defined roles and duties
- ☐ Dislike conflict
- ☐ Need to recognize others' efforts

## Recommendations

The following recommendations are based on your results. Consider each and select the ones you think would work best for you.

### For Interacting with Others

- ☐ You prefer to work independently because you can rely on yourself to ensure a task is completed properly and on time. At times, however, it is necessary or helpful to work with other people. Recognize that they have abilities you lack. Try to appreciate the unique set of skills that each person brings to the group and discover how to make the best use of them. Sometimes you can accomplish much more as a team than you can on your own.
- ☐ Work on your ability to understand and work with people you consider disruptive, irresponsible or uncooperative. Get to know them better on a personal level and learn what motivates them in their professional capacity. Greater understanding can lead to a more productive collaboration.
- ☐ Make a point of noting others' achievements and providing positive feedback to your team on a regular basis. Many people like their work to be noticed and appreciated, and are more productive if praised for their efforts. While you may sincerely appreciate the great work done by the people around you, they need to hear it.
- ☐ Understand that some people are more emotional types, and less driven by logic and reason than you. It can be difficult for these people to relate in purely a business or impersonal manner. For them, establishing a personal rapport is critical to a good working relationship.
- ☐ As a leader, you are driven to meet your organization's goals. To aid the group's success, provide a clear, well-organized plan outlining the objectives, along with expectations for each team member. Be sensitive to people's needs, ensure they have the tools and information to do their work, and remember to acknowledge their accomplishments along the way.
- ☐ If you're working from home, send a quick email or instant message to colleagues who deserve a virtual pat on the back. While you may not care to be on the receiving end of congratulatory messages such as this, others will appreciate having their efforts recognized.

### For Filling a Role

























































































- ☐ **Planner:** gathering, recording, organizing and clarifying information for the group, filling in detail and drawing up plans.
- ☐ **Director:** organizing goals, identifying and gathering suitable resources, and ensuring everyone understands and carries out their responsibilities.
- ☐ **Analyzer:** examining, testing, understanding and defining in order to explain things and solve problems.





































































































































# Career and Pathways




































































































The careers listed below are all linked to your assessment results, with the careers at the top being the best match for your profile.




























## Personality Results

Investment Fund Managers	Business Management and Administration	   
Biomass Power Plant Managers	Business Management and Administration	   
Computer Operators	Business Management and Administration	   
Quality Control Systems Managers	Business Management and Administration	   
Bookkeeping, Accounting, and Auditing Clerks	Business Management and Administration	   
Energy Auditors	Business Management and Administration	   
Compensation and Benefits Managers	Business Management and Administration	   
Wind Energy Operations Managers	Business Management and Administration	   
Compliance Managers	Business Management and Administration	   
Payroll and Timekeeping Clerks	Business Management and Administration	   
Meter Readers, Utilities	Business Management and Administration	   
Mail Clerks and Mail Machine Operators, Except Postal Service	Business Management and Administration	   
Loss Prevention Managers	Business Management and Administration	   
Postal Service Clerks	Business Management and Administration	   
Customs Brokers	Business Management and Administration	   
Auditors	Finance	   
Treasurers and Controllers	Finance	   
Budget Analysts	Finance	   
Accountants	Finance	   
Insurance Underwriters	Finance	   
Credit Analysts	Finance	   
Claims Examiners, Property and Casualty Insurance	Finance	   

Brokerage Clerks	Finance	 	 
Risk Management Specialists	Finance	 	 
Tax Preparers	Finance	 	 
Insurance Adjusters, Examiners, and Investigators	Finance	 	 
Insurance Appraisers, Auto Damage	Finance	 	 
Credit Authorizers	Finance	 	 
Insurance Claims Clerks	Finance	 	 
Financial Analysts	Finance	 	 
Nuclear Equipment Operation Technicians	Manufacturing	 	 
Aerospace Engineering and Operations Technicians	Manufacturing	 	 
Nuclear Power Reactor Operators	Manufacturing	 	 
Radio, Cellular, and Tower Equipment Installers and Repairers	Manufacturing	 	 
Electro-Mechanical Technicians	Manufacturing	 	 
Purchasing Agents, Except Wholesale, Retail, and Farm Products	Manufacturing	 	 
Gas Plant Operators	Manufacturing	 	 
Robotics Technicians	Manufacturing	 	 
Power Distributors and Dispatchers	Manufacturing	 	 
Musical Instrument Repairers and Tuners	Manufacturing	 	 
Nuclear Monitoring Technicians	Manufacturing	 	 
Food Batchmakers	Manufacturing	 	 
Electrical and Electronics Repairers, Powerhouse, Substation, and Relay	Manufacturing	 	 
Production, Planning, and Expediting Clerks	Manufacturing	 	 
Electrical Engineering Technologists	Manufacturing	 	 
Property, Real Estate, and Community Association Managers	Marketing	 	 
Energy Brokers	Marketing	 	 
Real Estate Brokers	Marketing	 	 
Telemarketers	Marketing	 	 
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	Marketing	 	 
Parts Salespersons	Marketing	 	 
Real Estate Sales Agents	Marketing	 	 
Cashiers	Marketing	 	 
First-Line Supervisors of Non-Retail Sales Workers	Marketing	 	 
Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	Marketing	 	 



Sales Engineers	Marketing	 	 
Solar Sales Representatives and Assessors	Marketing	 	 
Sales Managers	Marketing	 	 
Wholesale and Retail Buyers, Except Farm Products	Marketing	 	 
Market Research Analysts and Marketing Specialists	Marketing	 	 
Aviation Inspectors	Government and Public Administration	 	 
Freight and Cargo Inspectors	Government and Public Administration	 	 
Construction and Building Inspectors	Government and Public Administration	 	 
Regulatory Affairs Specialists	Government and Public Administration	 	 
Appraisers, Real Estate	Government and Public Administration	 	 
Occupational Health and Safety Technicians	Government and Public Administration	 	 
Municipal Clerks	Government and Public Administration	 	 
Environmental Compliance Inspectors	Government and Public Administration	 	 
Statistical Assistants	Government and Public Administration	 	 
Tax Examiners and Collectors, and Revenue Agents	Government and Public Administration	 	 
Financial Examiners	Government and Public Administration	 	 
Court Clerks	Government and Public Administration	 	 
Assessors	Government and Public Administration	 	 
Agricultural Inspectors	Government and Public Administration	 	 
Government Property Inspectors and Investigators	Government and Public Administration	 	 
Umpires, Referees, and Other Sports Officials	Hospitality and Tourism	 	 
Gaming Dealers	Hospitality and Tourism	 	 
Gaming Cage Workers	Hospitality and Tourism	 	 
Gaming Change Persons and Booth Cashiers	Hospitality and Tourism	 	 
Motion Picture Projectionists	Hospitality and Tourism	 	 
Gaming and Sports Book Writers and Runners	Hospitality and Tourism	 	 

Maids and Housekeeping Cleaners	Hospitality and Tourism	 	 
Slot Supervisors	Hospitality and Tourism	 	 
Travel Agents	Hospitality and Tourism	 	 
Athletes and Sports Competitors	Hospitality and Tourism	 	 
Cooks, Institution and Cafeteria	Hospitality and Tourism	 	 
Food Preparation Workers	Hospitality and Tourism	 	 
First-Line Supervisors of Housekeeping and Janitorial Workers	Hospitality and Tourism	 	 
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	Hospitality and Tourism	 	 
Baggage Porters and Bellhops	Hospitality and Tourism	 	 
Title Examiners, Abstractors, and Searchers	Law, Public Safety, Corrections and Security	 	 
Judicial Law Clerks	Law, Public Safety, Corrections and Security	 	 
Court Reporters	Law, Public Safety, Corrections and Security	 	 
Police Identification and Records Officers	Law, Public Safety, Corrections and Security	 	 
Immigration and Customs Inspectors	Law, Public Safety, Corrections and Security	 	 
Legal Secretaries	Law, Public Safety, Corrections and Security	 	 
Fire Inspectors	Law, Public Safety, Corrections and Security	 	 
Police Patrol Officers	Law, Public Safety, Corrections and Security	 	 
Correctional Officers and Jailers	Law, Public Safety, Corrections and Security	 	 
Gaming Surveillance Officers and Gaming Investigators	Law, Public Safety, Corrections and Security	 	 
Private Detectives and Investigators	Law, Public Safety, Corrections and Security	 	 
Retail Loss Prevention Specialists	Law, Public Safety, Corrections and Security	 	 
Administrative Law Judges, Adjudicators, and Hearing Officers	Law, Public Safety, Corrections and Security	 	 
Sheriffs and Deputy Sheriffs	Law, Public Safety, Corrections and Security	 	 
Parking Enforcement Workers	Law, Public Safety, Corrections and Security	 	 