

**ST. XAVIER'S COLLEGE – AUTONOMOUS – MUMBAI**  
**F.Y.B.COM. ADMISSIONS FOR ACADEMIC YEAR 2018- 2019**

COMMERCE COLLEGE is an **EVENING SECTION.** - Lecture Timing: 5.50 p.m. to 9.20 p.m.

ADMISSIONS TO **F.Y.B.Com.** CLASS **open only to employed students.**

The University of Mumbai has made it mandatory for all students seeking admission to the First Year courses in the Colleges to fill in the "Pre-Admission Online Registration Form on the link mentioned below.

**APPLY ONLINE TO MUMBAI UNIVERSITY for the** **1<sup>st</sup> June to 11<sup>th</sup> June, 2018**  
**"Pre-admission Online Registration Form"**

<http://mum.digitaluniversity.ac> (Helpline No. 8411860004)

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| <b><u>SALE OF FORMS:</u></b>  | From 31 <sup>st</sup> May, 2018 to 9 <sup>th</sup> June, 2018.   |
| <b><u>SUBMISSION OF FORMS:</u></b><br><br>Students are requested to make a note of their Form numbers.<br><b><u>The ATTESTED Xerox copies of following certificates to be attached with the form:</u></b><br>1.HSC mark sheet.<br>2.HSC leaving cert.<br>3.Employment certificate.<br>4.Birth cert. for minority students<br>5..Affidavit- for gap, if any.<br><br><b><u>Originals to be produced for verification.</u></b> | 7 <sup>th</sup> June 2018 to 12 <sup>th</sup> June, 2018.<br><br>From 4.00 p.m. to 6.00 p.m. in the Commerce Office on the first floor. <b><u>Attach printout of the University Online Form.</u></b><br><br><b><u>INTERVIEW OF STUDENT ALONGWITH ONE PARENT.</u></b><br><br>** Students passing HSC from Boards other than Mumbai Board are required to submit migration certificate at the time of submitting form alongwith Xth, XIIth marksheets, passing certificate and transference certificate. |
| <b><u>FIRST MERIT LIST</u></b> will be displayed on Commerce Notice Board on the first floor.   | <b><u>On 12<sup>th</sup> June, 2018</u></b> (evening 5.00 p.m.)<br><br><b>Payment of fees from 13<sup>th</sup> June to 15<sup>th</sup> June, 2018. between 4.00 p.m. and 5.00 p.m.</b><br><br><b>Original marksheet + three ATTESTED Xerox copies</b>  |
| <b><u>SECOND MERIT LIST</u></b> will be displayed on Commerce Notice Board on the first floor   | <b><u>On 15<sup>th</sup> June, 2018</u></b> (evening 5.00 p.m.)<br><br><b>Payment of fees from 18<sup>th</sup> June to 20<sup>th</sup> June 2018. between 4.00 p.m. and 5.00 p.m.</b><br><br><b>Original marksheet + three attested Xerox copies</b>   |

**OTHER Lists may be displayed if required.**

The students selected vide the Merit Lists should fill in the enrolment form and pay the fees immediately. Admission will be considered as granted **only** on payment of fees.

Payment of Fees to be made in by Demand Draft drawn in favour of **“St. Xavier’s College, Mumbai”** for Rs\_\_\_\_\_ **(will be displayed)**

Note: Ordinance 125 of the University of Mumbai, to which the College is affiliated states “To keep terms at a College or recognized institution, an undergraduate must complete to the satisfaction of the Principal or the Head of the Institution, the course of study at the College or Institution prescribed for such terms for the class to which such undergraduate then belongs”.

Students joining this College are required to read and accept the provisions of the rules under Autonomy in the College Handbook, especially in Part III: Attendance No.2 : “Attendance at Lectures and Practicals is compulsory for every student of St. Xavier’s College. A minimum of 75% attendance at lectures and practicals will be enforced as mandatory for each student for every semester”. Defaulters will stand to lose a whole year.

Students are expected to observe all the rules and regulations as regards discipline on campus, as contained in the College Handbook. Students who have serious complaints of indiscipline against them during the year will not be re-admitted to the college.

FR. ERROL FERNANDES, S.J.

30<sup>th</sup> May, 2018.

VICE-PRINCIPAL (COMMERCE)