Mumbai, Bengaluru, Navi Mumbai & Indore

NMIMS's Anil Surendra Modi School of Commerce, Mumbai
School of Commerce, Bengaluru, Navi Mumbai, Indore
Important Dates for Programme:
B.B.A. / B. Com (Hons.) / B.Sc. Finance Programme
(Batch 2017 – 20)

Sr. No.	Details	Dates
1.	Online Registration at www.nmims.edu/www.npat.in	Tuesday, 31st January'2017
2.	Last date for editable field (i.e. addition school/ program, change of exam date, change of test city)	Monday, 24th April'2017
2.	Last date of Online Registration	Sunday, 30th April'2017
3.	Call letters available on website for NPAT 2017	Monday, 08th May'2017
4.	Conduct of Written Test (Reporting time 8.45 am, Test timing 10.00 to 12.00 noon)	Saturday, 13th & Sunday, 14th May'2017
5.	Merit list of candidates selected for admission on website www.nmims.edu / www.npat.in at 5:00pm (I Merit List)	Friday, 02nd June'2017
6.	Payment of admission fees (I Merit List) (Time 11:00am to 4:00pm)	03rd June to 09th June'2016
7.	Declaration of II Merit list of candidates selected for admission on website www.nmims.edu / www.npat.in at 5:00pm (if necessary)	Tuesday, 13th June'2016
8.	Payment of admission fees (II Merit List) (Time 11:00am to 4:00pm)	14th June to 21st June'2016
9.	Declaration of III Merit list of candidates selected for admission on website www.nmims.edu/www.npat.in at 5:00pm (if necessary)	Saturday, 24th June'2017
10.	Payment of admission fees (III Merit List) (Time 11:00am to 4:00pm)	27th June - 01st July'2017
11.	Commencement of program	Saturday, 08th July'2017
12.	Closure of Admission	Tuesday, 08th August'2017

*For Payment of Fees Sundays and Holidays Excluded

Note: The candidates must check his/her eligibility before applying for the course

Refund Rules

In case an admitted student does not join the institution within 7 days of opening (commencement of the programme i.e. Saturday, 08th July'2017) of the Institution, the Institution shall refund as follows:

1. Intimation of cancellation received at least seven days before the Course Commencement of the Programme **i.e. 02nd July'2017**	100% of the fees less processing charges (Rs. 10,000/-)
2. Intimation of cancellation received within six days before course commencement & upto 30 days after course commencement of the program i.e. **from 03rd July'2017 to 08th August'2017.**	If seat is filed up by another candidate within 30 days of course commencement - 100% of the fees less processing charges (Rs.10,000/-) If seat is not filed up by another candidate within 30 days of course commencement - 50% of the fees less processing charges (Rs.10,000/-)

If a student joins the Institutions, and then leaves it in mid-session then the entire fees collected shall be forfeited.

Admission Information Handout

NMIMS's Anil Surendra Modi School of Commerce, Mumbai
School of Commerce, Bengaluru, Navi Mumbai, Indore

B.B.A. / B. Com (Hons.) / B.Sc. Finance Programme
(Batch 2017 – 20)

1. Introduction

- This booklet gives information about the Admission Procedure and Admission Test of
  - Bachelor of Business Administration (BBA), which may lead to BBA – MMS (Mumbai, Bengaluru, Navi Mumbai & Indore)
  - Bachelor of Commerce (Hons.) – (Only in Mumbai)
  - B.Sc. (Finance) (Mumbai & Bengaluru)

  Note: Bachelor of Business Administration (BBA) – Masters in Management Studies (MMS) is a unique dual degree program offered to students on the basis of Cumulative Grade Point Average (CGPA) at the end of 2nd year which should be 3.0 or above and the top 120 students who meet this eligibility criteria will be offered to enroll for the MMS Program from 3rd year of BBA program. However, the students will retain the option to exit from the program after the successful completion of the program (BBA) after the 3rd year. (Offered only in Mumbai campus)

- Admission for above mentioned programmes is through NPAT 2017 conducted by the NMIMS.

2. Important Dates

Start date for Online Registration	:	Tuesday, 31st January'2017
Last date for Online Registration	:	Sunday, 30th April'2017
Exam Date	:	13th & 14th May'2017 (once session per day)

3. Programmes & Intake

Program	Mumbai Campus	Bengaluru Campus	Navi Mumbai Campus	Indore Campus
Bachelor of Business Administration (BBA)	480	120	60	60
Bachelor of Commerce (Hons.)	120	–	–	--
B.Sc. (Finance)	120	60	–	--

4. Eligibility criteria for admission (Fulfilling all / applicable conditions mandatory)

4.1 The Candidate must have passed 10+2 or equivalent examination including International Baccalaureate Diploma (IB Certificate / & D.P. Awarded candidates are **not eligible**) in any stream from a   recognized board at the first & only one attempt. **AND**

4.2 a) Must have obtained a minimum of 50% aggregate marks at 10+2 or equivalent examination for being eligible to B.Com. (Hons.) program & 60% aggregate marks for being eligible to B.B.A. & B.Sc. (Finance) Program.

b) Candidate's passing in Mathematics / Statistics at 10+2 or equivalent exam is compulsory for being eligible to B.B.A / B. Com (Hons) / B.Sc (Finance).

4.3 Candidates of CBSE, ICSE, should mention in the online registration / e-admission form (if selected) 10+2 or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects has taken & appeared for in the applicable examination/s. The aggregate percentage of all subjects for which the candidate has taken & appeared will be taken into consideration for confirming eligibility of the candidate for the program at the time of admission.

4.4 In case mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects appeared by the candidate will be taken into consideration.

4.5 Candidates above 25 years of age are not eligible to apply.

4.6 **For IB & Cambridge Candidate**: Candidates who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidate but their admission will be confirmed on submission of final mark sheet before the commencement of the program if found eligible.

4.7 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their (10+2) examination from Overseas Universities.

4.8 Candidates passing 10+2 or equivalent examination from Open or Distance learning (ODL) School recognized only by National Institute of Open schooling (NIOS) can apply for the program subject to fulfillment of the eligibility criteria for the program and candidates who have passed the10+2 or equivalent examination by doing a part-time course or through distance learning / correspondence / externally / open school other than NIOS are not eligible to apply for the program.

4.9 Those candidates who have passed, or, are appearing for 10+2 examination from a Board/University where Grade Point Average is given, such candidates must produce in writing from the Board/University concerned, the equivalent percentage for the GPA /CGPA obtained.

4.10 Candidate whose final marksheet is not available at the time of admission is required to submit internet copy of result duly attested by Principal of the school / college, failing which candidate will not be admitted for the program.

4.11 Only single marksheet with all compulsory subjects taken and passed in only one and the first attempt is mandatory, no compartmentalized mark sheet will be considered.

4.12 Candidate appearing for their final 10+2 or equivalent examination can also apply provided they obtain the required minimum cut off marks and also produce the entire necessary documents, in original, within the given stipulated time.

5. Admission Process

5.1) Online Registration & Payment Registration Fee:

- Visit www.nmims.edu/www.npat.in for online registration. Candidates are requested to keep 10th roll no/seat no ready for initial registration. It is mandatory to give 10th roll no/seat no for registration.
- Online Registration Fee of Rs. 1800/- (Please refer online registration for payment details.)
- Registration Fee is non-refundable.
- Candidates are given choice to register for multiple programs (School wise). List of Schools and programs under NPAT 2017 are as follows:

1) Mukesh Patel School of Technology Management Engineering - Mumbai / Shirpur campus - B.Tech / MBA Tech

2) Shobhaben Pratapbhai Patel School of Pharmacy & Tech. Management – Mumbai campus & School of Pharmacy & Tech Management – Shirpur campus – MBA Pharma Tech.

3) Anil Surendra Modi School of Commerce – Mumbai campus & School of Commence - Bengaluru, Navi Mumbai & Indore - BBA./ B. Com (Hons). / B.Sc. Finance

4) Sarla Anil Modi School of Economics – Mumbai campus & School of Economics Bengaluru campus – B.Sc. Economics

- **Registration Fees : For NPAT 2017 (For All Programs)**
  - Rs. 1800/- for all programs of one school
  - Rs. 3000/- for all programs of two different schools.
  - Rs. 4000/- for all programs of three different schools.
  - Rs. 5000/- for all programs of four different schools .
  - Rs. 6000/- for all programs of five different schools.

- Candidate must register once. Option is given to appear for **test on both days (13th & 14th May'2017) by paying fees for both days** as per school opted for. Option of date once chosen cannot be altered later/after successful completion of registration and payment.

- Candidates attended test on both days, highest scores will be considered for merit list as per choice of school & preferences given.

- If there are multiple registrations, then registration for NPAT will not be considered & registration fee will be forfeited.

5.2) Instruction for uploading photo:

1) Photos should be in .jpeg format, and dimensions should be 200 pixels tall and 150 pixels wide. Size should not exceed 500 kb.
2) Photo should have either white or lightly colored background.
3) Eyes should be open and clearly visible.
4) Photo should have candidates face distinctly visible, straight and at the center. Shoulder tops should be also clear on the photo. Photographs should not be more than 6 months old.
5) Photos where candidate is seen to be wearing cap or goggles will be rejected.

5.2) Test City List

The **NPAT 2017** will be conducted at following centers (Cities).

Sr. No.	State	City
1	Andhra Pradesh	Hyderabad
2	Delhi	Delhi, Gurgoan, Noida, Ghaziabad, Faridabad, Greater Noida
3	Gujarat	Ahmedabad, Surat, Vadodara
4	Karnataka	Bangalore
5	Madhya Pradesh	Indore, Bhopal
6	Maharashtra	Mumbai, Navi Mumbai, Thane, Shirpur, Pune and Nagpur
7	Rajasthan	Jaipur, Udaipur, Kota
8	Uttar Pradesh	Lucknow, Kanpur
9	West Bengal	Kolkata
10	Tamil Nadu	Chennai
11	Chhattisgarh	Raipur
12	Punjab	Chandigarh
13	Orissa	Bhubaneswar
14	Bihar	Patna
15	Uttarakhand	Dehradun
16	Goa	Panaji

- Candidate will be given option to **choose two test cities at the time of online registration** which is applicable for both days if candidate has opted for test for both days.

- Online form will be editable for restricted fields only i.e. addition in school/program, date of examination and change of test city. Changes will be applicable for both days if candidate has opted for test for both days. Last date for changes in above field will be 24th April'2017. **Changes will not be accepted from 25th April'2017 in online registration form.**

- In case adequate numbers of candidates have not registered in any of the particular centers, such candidates will be informed to take the exam at the next available nearest center/place which will be mentioned in the admit card. The NMIMS decision in this regards will be final.

5.4 Call Letter/ Admit Card

- All eligible candidates who are registered successfully will be called for the online test. On the basis of information indicated in the Application Form, admit card for the Admission Test & the venue (School/College) at each center will be communicated to the candidate as per important dates through the NMIMS website.

- You are required to download the admit card from our website www.nmims.edu / www.npat.in

- No candidate, without admit card or without the photograph on the call letter/admit card will be permitted to appear for the test.

- Candidate must carry any one requisite original ID proof along with photocopy of the same while appearing for NPAT 2017.

List of ID proof
1. Voters ID
2. Passport
3. School/College ID
4. Aadhar Card
5. Driving License (Learner license will not be accepted)
6. 12th Admit Card
7. PAN Card

5.5 Structure of the Test - NPAT 2017

The NPAT 2017 would be an objective type multiple-choice test. (There will be no descriptive type of questions).

Test will be conducted for two hours; each section will have 40 questions

The NPAT 2017 will comprise of 3 major sections as follows:

Section	Subject	No. of Questions	Time in Minutes
1	Quantitative & Numerical Ability	40	45
2	Reasoning & General Intelligence	40	45
3	Proficiency in English Language	40	30
	Total	**120**	**120**

Type of questions and difficulty level of Tests will be on SAT Pattern

6   Guidelines for physically challenged candidates

Physically Challenged will include the following (as per Person with Disability ACT of India)

1. Visually Challenged	2. Leprosy-cured
3. Hearing impairment	4. Loco motor disability
5. Cerebral palsy	6. Learning Disability / Dyslexia

Candidates who wish to request for assistance must fill in the details in the online application while registering. The candidate must upload their Disability Certificate at the time of online registration. Any request, application and/or certificate received after the closure of Registration will not be accepted and the candidate will have to appear for the test without any assistance in spite of their special status.

Each application will be reviewed on a case-to-case basis and appropriate assistance will be made available at the test center. Candidates should carry their Disability Certificate at the time of examination.

7   Selection Process

- All eligible candidates who wish to apply for admission to the BBA – Mumbai, Bengaluru, Navi Mumbai & Indore/B.Com (Hons.) - Mumbai / B.Sc. (Finance) – Mumbai & Bengaluru Program will be required to appear for online Test to be conducted at various locations in India.

- Merit list will be prepared on the basis of the marks obtained in NPAT 2017 & preference of campus given in online registration form.

- The Merit list will be put up on the NMIMS website as per important dates. The decision of the institute will be final in this regard and no inquiries or correspondence in this regard will be entertained.

- The selection will be solely based on merit and preference given by candidate for all programs including campus. The cut-off for deciding the merit shall lie solely with NMIMS.

- Admission offer is given as per merit, preference of campus and vacancy. Waitlisted candidates have to check their merit list status regularly. Selected candidates should report for the payment of fees within given the stipulated time as per important dates.

- If the candidate is selected for more than one school in the merit list and has secured admission in the preferred school; and further wishes to secure admission in the second school as per selected preference, then the candidate will require to cancel his/her admission from the first school in order to secure admission to school of next preference. Candidate can be admitted for single school only.

- Do Not Plan your return travel on the same day of admission schedule date.

8   Program fees (subject to change)

- Program fees for 1st year -BBA program – Mumbai & Bengaluru Campus Batch 2016 was Rs.2,25,000 /- ,
- For 1st year B.Com (Hons) program – Mumbai Campus Batch 2016 was Rs. 1,25,000/- and
- For 1st year B.Sc. Finance program – Mumbai & Bengaluru Campus Batch 2016 was Rs. 2,25,000/- respectively (for information only)
- Fees for the 1st year for all program batch 2017 will be declared at the time of admission.

9   Refund Rules

In case an admitted student does not join the institution within 7 days of opening (commencement of the programme i.e. Saturday, 08th July'2017) of the Institution, the Institution shall refund as follows:

1. Intimation of cancellation received at least seven days before the Course Commencement of the Programme **i.e. 02nd July'2017**	100% of the fees less processing charges (Rs. 10,000/-)
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If a student joins the Institutions, and then leaves it in mid-session then the entire fees collected shall be forfeited.

10   Important instruction

- During tenure of the program changing campus shall not be permitted under any circumstances after the commencement of lectures at a particular branch/campus.

- For cancellation of admission: Cancellation request letter & original fee receipt to be scanned and sent by courier/post to Mumbai address as below :

  To: Deputy Registrar (Admission)
  SVKM's Narsee Monjee Institute of Management Studies
  V. L. Mehta Road, JVPD Scheme,
  Vile Parle (West), Mumbai – 400 056.
  The cancellation form is made available on the website www.nmims.edu.

- Canvassing in any form for admission will disqualify the candidature.

- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

- Please see the important dates and preserve it as a guide. All announcements from the institute will be through its web site: www.nmims.edu or www.npat.in and no individual communication will be sent to the candidates. Kindly check website regularly for any update.

- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/her in the application form is incorrect, his/her admission to the course, even if selected, will stand cancelled and fees will be forfeited.

- Candidate's documents will be verified at the time of admission (if selected) & if found not eligible, admission will be cancelled and fees will be forfeited.

- It is the sole responsibility of the candidates to ascertain whether they possess the necessary and requisite qualification for the admission to the courses at NMIMS.