Dear Taranjot,

Greetings from Univariety!

In response to your query, Please find the information below on Business management Program:

As a course, Business course (BBA) teaches essential skills and relevant knowledge required to run and manage businesses and to understand the economy. During your course of study, you will be trained in subjects such as Marketing, Economics, Operations and Project Management, Human resource, Financial Management, Organisational Behaviour, Strategic Management, International Business, Management Information System, Business and Corporate Law and Accountancy.

Apart from the above mentioned academic subjects you will be trained to enhance your soft skills, personality, presentation and public speaking skills. Thus, a degree in management will not only enlighten you knowledge base but will also help you transform into a full grown professional, ready to face the competition and indefinite challenges of today’s business world.

Once you pursue a BBA course, you will have an option of pursuing your MBA (postgraduate degree) immediately or after having some years of work experience. This will help you in understanding the subjects better and also getting better job opportunities after completing MBA.

The BBA degree is of 3 years duration followed by MBA which is 2 years.

Below are some good colleges for the business management program.

St. Xavier's College, Kolkata

Shaheed Sukhdev College of Business Studies

Narsee Monjee Institute of Management Studies (NMIMS)

Christ University (Christ College)

St. Xavier's College, Mumbai

Symbiosis Center for Management Studies

IIM Indore

Manipal University

The admission for Business Management course will be on the basis of Entrance exam. The following areas are usually included in the entrance test:

• Quantitative Ability

• Reasoning and Analytical Ability

• General English

• Business and General Awareness

Kindly go through the below link for more details about Business Management:

https://www.univariety.com/career/Business-Management/47dcaf8d

On completion of your bachelor's degree, you can choose to either pursue an MBA program or masters in Entrepreneurship from a reputed university.

Company Secretary:

A career as a company secretary is strictly for dedicated people who have the ability to pay meticulous attention to detail. Company secretaries must be able to communicate effectively with people from all other departments of a particular company to ensure that the company practices are both legally and financially acceptable.

Company secretaries are generally very organized individuals who enjoy working with numbers. The job also involves constantly familiarizing oneself with the latest relevant laws so that they can perform their job to the best of their ability.

There is three stage professional examination of a company secretaryship course i.e. Foundation, Executive and Professional. Students who have passed senior secondary (10+2 or equivalent) examination of a board/university constituted by an India law or any examination recognized by the central government as equivalent, are eligible to join the CS foundation programme. All graduates and postgraduates (excluding fine arts) need not go through the foundation programme and can directly seek registration to the executive programme stage of the CS course.

After clearing the executive/professional programme, one needs to complete 15 months of training in a company or under a practicing CS. After the professional course and training, one become eligible to be an associate member of the Institute of Company Secretaries of India, (ICSI). One can be in employment or start his/her own practice.

For details, please follow the link https://www.icsi.edu/webmodules/aboutus/courses/cs\_course\_01042014.htm

 **Banking and Finance:**

BBA in Banking and Finance is one such specialization program. This BBA course focuses on domains such as – banking, finance, insurance, loans etc.

In India, the Banking and Finance sectors are undergoing tremendous change! Thanks to the Digital India initiative, Banks, and Financial Institutes are turning Digital!

Technology and IT sectors are heavily involved in this makeover of the banking sector. In such times, the finance sector needs skilled and dynamic managers, who possess detailed knowledge of the banking and finance sector and also have sound technical knowledge.

 This is when BBA in Banking and Finance course comes in handy! This academic program is known to create modern-day bank and finance professionals.

After completing this course, graduates may take up a job or go for higher studies. Here are some of the notable PG courses –

MBA in Banking and Finance

Other MBA programs

PG Diploma management programs

PG Certificate management programs

BBA in Banking and Finance graduates have diverse job opportunities available in front of them. They have access to both Government and Private sector jobs. Some of the common recruiters are –

Government Banks (SBI, PNB, BoB, Canara Bank etc)

Private Sector Banks (HDFC, ICICI, Kotak Mahindra Bank etc)

Finance Institutions (Micro-Finance, Gold Loan firms etc)

Insurance Companies

Consultancies

Government Departments

In the above mentioned firms, they may don roles such as –

Bank Manager

Assistant Manager

Market Analyst

Customer Service Executive

Sales Executive

Investment Banker

Insurance Specialist

Loan Officer

IT Officer

Operations Research Officer

In order to get into Government sector banks, one must appear for (and crack) relevant bank entrance exams. IBPS, NABARD and individual banks are known to conduct bank entrance exams each year.

Kindly check this link to understand about the course- https://www.univariety.com/career/Banking-Insurance/a355faeb

We hope the above information has helped you achieve clarity with regards to your query. Feel free to write to us if you have any further queries.

Regards,

Jenifer

Team Univariety

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