

NIKITA GUPTA

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Summary

- **PGDM (Insurance)** with deep understanding of insurance terminology and experience of 4+ years in data analysis, query resolutions, task allocation, providing suite of solutions to global insurance and reinsurance clients.
- Earned **IIBA academic certificate of Business analysis**
- Member of **Insurance Institute of India (I.I.I.) as Associate in General Insurance**
- An effective communicator with excellent **analytical skills** in coordinating responses and solving cases for clients (P&C) in collaboration with other knowledge center verticals.
- Analyzing insurance and reinsurance contracts and understanding the client's requirements with regards to catastrophe model solutions.
- Gained proficiency in SQL, Excel, PowerPoint and in-house products of RMS.
- Completed Coursera certification for R programming tool.
- **CCRA (Certified Catastrophe Risk Analyst)** certified.
- A keen & quick learner, have been appreciated four times for quality work and efficiency by management
- Ability to work in team as well as individual.

Professional Experience

Position:	Solution Analyst (27 April, 2015 – present)
Organization:	R.M.S. Risk Management Solutions (Knowledge Center), Noida
Responsibilities:	<ul style="list-style-type: none">• Developing expertise in new products, its working, implementation, and go-live assistance till post implementation support.• Developing technical and model based knowledge of all products of RMS.• Proficiently working across multiple teams and clients in different regions like UK, Europe, APAC and US.• Partnering with Development Leads to identify opportunities for process/model improvements• First level point of contact between clients and development teams.• Provide model output guidance to clients to take business decisions.• Performing User acceptance testing for new products.• Update case management system with necessary inputs to thoroughly track case activity including case history, problem resolution activities, root cause analysis, client impact etc.
Position:	Senior Risk Analyst (1 October, 2014 – 26 April, 2015) Risk Analyst (3 January, 2013 – 30 September, 2014)
Organization:	R.M.S. (Analytics and Data Services Team), Delhi
Responsibilities:	<ul style="list-style-type: none">• Analyzing and Performing Data Analysis on large data sets received from insurance & reinsurance clients with multiple countries and currencies• Quality Audit at various levels• Allocation and assignment of various tasks to analysts• Portfolio roll ups and portfolio management for (re)insurance client• Mentoring new team members & making them aware with nitty gritty of catastrophic modeling

Academic Qualifications

Course	Specialization	Institute/ College	Board	% /CGPA	Year of Completion
PG	PGDM (Insurance)	BIMTECH	AICTE	8.27	2013
Graduation	BBA (General)	Maharaja Surajmal Institute	G.G.S.I.P.U.	84.52%	2011
Class XII	Commerce	D.A.V. Public School, Jakhal	C.B.S.E.	84.2%	2008
Class X	General	D.A.V. Public School, Jakhal	C.B.S.E.	87%	2006

Internships & Academic Projects

- 2012 2 months summer internship with Self Employed Women Association (SEWA), Ahmedabad to prepare STR on **Economic, Environmental and Health Impact of Solar lights and cook stoves distributed by SEWA in three districts** which involved extensive research about the products being distributed at grass-root level using primary data collection within three districts
- 2010 2 months summer internship with N.D.P.L. (now Tata Power-DDL), Delhi to understand **Consumer Billing Adjustments** of NDPL which involved studying the reasons for adjustments in bills and suggesting ways to reduce the same

Computer Proficiency

- Knowledge of SQL, Microsoft Excel, Word, Power-point, Access
- Well versed in Windows 10/8/XP/Windows 7

Achievements & Awards

- **Individual Excellence Award** (twice), **harmony tokens** and **bravo award** for efficiency and good performance (R.M.S.)
- **Class Topper** for consecutive 3 years during B.B.A. & **scholarship holder** for being the top performer of PGDM (Insurance) batch

Certifications & Co-Curricular Activities

- Certification in Business English Communication (Vantage level) by University of Cambridge (ESOL) and French Language (Beginner Level)
- First Prize in Street Play competition on the Annual Cultural Festival 'Pratibha – 2011'
- First Prize in Carom Doubles in 'Annual Sports Meet' of MSI
- Participation in hot spot (entrepreneurial event by JWEF 2011) and various other management events